NINCo LMS FAQ Sheet

# Self-register to NINCo LMS

* Go to the NINCo LMS website: <https://ninco-primaryhealthinsights.talentlms.com/index>
* Click on "Sign Up” on the top-right corner of the homepage to create your account.



* Fill in the required details such as your name, email address, and create a password.

A screenshot of a computer

Description automatically generated

* Click "Create Account" to create your account.

# Logging in to NINCo LMS

## From the Home Page

* Visit the NINCo LMS home page: <https://ninco-primaryhealthinsights.talentlms.com/index>
* Click on "Login" at the top-right corner.



* Enter your email address and password.
* Click "Login" to access your NINCo LMS dashboard.
* If you already have user details from a previous login into the other branches on Talent LMS platform you would have to be manually added to the NINCo branch

## Using a Direct Link

* If provided with a direct link to NINCo LMS, click on the link.
* Enter your email address and password on the login page.
* Click "Login" to access your account.

## Accessing Groups with a Group Key

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| • After signing up, log in to your NINCo LMS account.  • Navigate to the "Groups" section in the menu. |  |
| * Click on "Join a Group" * Enter the group key provided to you * For Peak Practice – Elevating Healthcare Improvement (online learning modules for quality improvement) the group key is:   **NINCo\_QI1012024** |  |
| * Click "Join Group" to access the group's content and resources. |  |

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## Reset Password

* Access NINCo LMS Website: <https://ninco-primaryhealthinsights.talentlms.com/index>
* Click on "Login" at the top-right corner of the page.
* Click on “Forgot Password”
* Enter Email Address
* Enter the email address associated with your NINCo LMS account into the provided field.
* Submit Request.
* You will receive an email from NINCo LMS with instructions on how to reset your password. This email should arrive in your inbox shortly after submitting the request.
* Follow Email Instructions to reset the password
* Login with New Password:

## Additional Tips:

* Make sure to choose a strong and secure password for your account.
* If you do not receive the password reset email, check your spam or junk folder.
* If you encounter any issues during the password reset process, you can contact NINCo LMS administrator or support team for assistance.

## Contact

* If you need to contact support for NINCo LMS, you can reach out to [ninco@gcphn.com.au](mailto:ninco@gcphn.com.au)
* Send an email and provide details about your inquiry or issue, including your account information if applicable.
* NINCo will respond to your email as soon as possible.
* Check the Talent LMS Help Center first for self-service options and answers to common questions.
* By using these support options, you can get timely assistance and solutions to any questions or issues you may encounter while using the LMS.